

Law Library Association of Greater New York

AALL Annual Conference, PLLIP Summit,
ILTACON, and Other Conference Grants

Grant Information:

- Each year, LLAGNY awards grants to its members to provide opportunities for enriching career development experiences. We work to enhance LLAGNY members' value and law librarianship as a learned profession. We especially want to encourage new law librarians.
- During the 2025 Grant Year, the following AALL Annual Conference participation grants are available to be awarded to deserving and accomplished LLAGNY members:
 - **AALL Conference Grant:** Funds sufficient to cover conference expenses approved in advance.
 - *Event takes place in Portland, OR in July.*
 - **AALL & PLLIP Conference Grant:** Funds sufficient to cover conference expenses approved in advance.
 - *Conference and PLLIP Summit take place in Portland, OR in July.*
 - **ILTACON Conference Grant:** Funds sufficient to cover conference expenses approved in advance.
 - *Event takes place in National Harbor, MD in August.*
 - **Professional Development Grant:** Funds sufficient to cover conference expenses approved in advance.
 - *Suggested conferences include ARK Group Law Firm Libraries or Knowledge Management events, SLA conference, ALA conference, Artificial Lawyer conference, Legalweek(year), Technical Services SIS Conference, or others. Library classes may include legal research, business research, or others needed for current librarians with their MLS to become law librarians.*
- One or more members may receive a grant to cover the costs of attending the AALL Conference. One or more members may receive a grant to cover the costs of attending both the AALL Conference and the PLLIP Summit. One or more members may receive a grant to cover the costs of attending ILTACON. Upon LLAGNY Board discretion, one or more additional members may receive a grant to cover the cost of attendance at library class(es) or relevant industry conference(s) or event(s).
- The grant funds may be used to reimburse only the following expenses: Class tuition, class fees, book expenses, conference registration fees; reasonable expenses for travel to and from the Conference; and reasonable hotel expenses incurred during conference attendance. In the event there is a question between an applicant and the Grants & Scholarship Committee concerning what costs are “reasonable”, the LLAGNY Board will be consulted and provide final approval.
- Once awarded, proof of registration for the Conference or class(es) must be submitted to the Committee Chair no later than 30 days after notification of the grant to be in compliance.
- Each grant recipient is required to write a Law Lines article regarding their conference, class(es), or event participation.
- All LLAGNY grant recipients will be honored at the June 2025 Dinner and Annual Meeting and are invited and expected to attend as honored guests of LLAGNY.

Application Process:

- Applicants should use this application to apply for a grant to attend any classes necessary to progress toward becoming a law librarian, or any of the listed grants available. Applicants can apply for Library class grants, AALL Conference grants, the ILTACON grant, and other Conference grants. Applicants will be considered for all classes, events, and conferences for which they apply. However, applicants cannot be awarded more than one conference or event grant in any given Grant Year.
- We will begin accepting applications on January 2, 2025. Please email your completed application to grantsandscholarships@llagny.org no later than 5:00 pm on April 11, 2025, our deadline. If your requested conference takes place before April 11, 2025, please submit your application two months in advance of the conference. We will consider the application early.
- All applications should be sent to grantsandscholarships@llagny.org.
- Grant recipients will be notified no later than May 1, 2025, and earlier for class(es). The grant recipient must confirm event attendance within 10 business days of grant notification.
- LLAGNY has a strong commitment to diversity & inclusion in its membership and in the law librarian profession. We strongly encourage LBGTQIA+, women, disabled members (includes hidden & visible), and members of all other under-represented groups to apply.

Grant Criteria:

1. Applicant must be a Regular or Student LLAGNY member. Conference applicants must also be a Regular or Student AALL member. All other classes of membership are ineligible.
2. Applicants must have demonstrated a commitment to librarianship, based on employment history, membership in LLAGNY, involvement in LLAGNY and/or AALL, enrollment in library classes, and attendance at LLAGNY functions.
3. In the essay part of the application, the applicant should demonstrate why this grant will benefit the applicant professionally, and how attendance at the class(es), professional event(s) or conference(s) will prepare the applicant to contribute to the LLAGNY community and the law librarianship profession throughout their career.
4. Preference will be given to those not receiving employment contributions or matching funds.
5. Consideration will be given to whether or not the applicant has previously attended the AALL Conference and/or the PLLIP Summit.
6. Previous grant and scholarship recipients are eligible to apply. Although consideration will be given to whether or not the applicant has previously received a LLAGNY grant or scholarship, it will not preclude an applicant from receiving any of these grants.
7. If you receive funds from your employer to attend the class(es), the AALL meeting and/or the PLLIP Summit, you must provide a letter stating the amount of the employer contribution.

Please inform the Committee of the classes/ grants for which you'd like to be considered. You may select more than one, and you may select all of them. Please be sure to address each class, conference or event for which you apply in the essay portion of this application.

- AALL Annual Conference Grant**
- AALL Annual Conference & PLL Summit Grant**
- ILTACON Conference Grant**
- Professional Development Grant**

Personal Information

Name

Business or
Mailing
Address

Telephone

Email
Address

Will your employer pay any or all of your expenses for attendance at the class, AALL Annual Conference, PLLIP Summit, ILTACON or other conference?

Check One:

Yes

If yes, what dollar amount:

No

Unemployed

Unknown

If unknown, please explain:

Have you previously attended the AALL Annual Conference, PLLIP Summit, ILTACON, or other conference?

Yes If yes, state which & when:

No

Have you ever received a LLAGNY grant or scholarship?

Yes If yes, state the year received and the name of the grant:

No

Employment and Relevant Experience

Beginning first with your current employer, list recent employment in library-related fields. If you are new to law librarianship (less than five years experience), please list your library school, and include internships/externships if applicable.

1st. Institution or Employer:	
Employment Dates:	
Name and Title of Supervisor:	
Title of Position:	
Please state the nature of your duties:	

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Employment and Relevant Experience (Continued)

2nd. Institution or Employer:	
Employment Dates:	
Name and Title of Supervisor:	
Title of Position:	
Please state the nature of your duties:	
3rd. Institution or Employer:	
Employment Dates:	
Name and Title of Supervisor:	
Title of Position:	
Please state the nature of your duties:	

Organization Activities:

List membership in any national or local library or information-related organizations (including LLAGNY and AALL.) Please provide the name(s) and the month and year you joined.

Name of Organization:	Month and Year Joined:	Member Level:
LLAGNY		
AALL		
Other:		
Other:		
Other:		

Professional Activities

Describe all involvement in committees, program panels, and workshops; attendance at LLAGNY events; or other professional contributions, i.e. publications, starting with the most recent. Please provide dates of involvement. If you cannot describe all your professional activities here, please provide further detail in your essay.

Organization:	Description of Involvement:

Personal Statement

Please write a short personal statement about why this grant will benefit you professionally, and how you believe attendance at additional library classes, the AALL Annual Conference, the PLLIP Summit, or another conference will prepare you to contribute to the LLAGNY community and the law librarian profession throughout your career.

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Personal Statement (continued)

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