



LAW LINES

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Spring 2006



President's Message

Heidi Bliss



It seems like yesterday I began my term as President. I remember sitting at the June Dinner feeling nervous: "why did I agree to do this? Could I do this? Would we accomplish anything?" I felt a bit sick to my stomach...was it terror or sea sickness? Soon after that, there was no time to be nervous!

The best part of my term as President was working with and meeting so many wonderful people. We live in a world that seems busier all the time (not to mention more complicated). We all juggle jobs, families and other volunteer organizations! I'm especially grateful to those members who took time from their busy lives to serve on the board, chair committees and help in other ways. As an all-volunteer organization, LLAGNY would not exist without the assistance of these dedicated people. Thank you to the board members that provided such a collegial environment for our meetings. I hope each of you feels as I do: that volunteering provides wonderful returns both professionally and personally. Thank you - thank you - thank you!!!!

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City Hall Library: A Resource for Law Librarians

Linda Holmes, Brooklyn Law School Library



On December 15, 2005, Jacqueline Cantwell, Senior Law Librarian at the Brooklyn Supreme Court Library graciously hosted a brown bag luncheon for about twenty court, public and academic librarians. Christine Bruzzese gave a talk to delineate the resources of the City Hall Library (formerly known as the Municipal Reference and Research Library) where she currently serves as Chief Librarian. This overlooked and underused library is located in the heart of downtown Manhattan, at 31 Chambers Street.

The City Hall Library serves as the depository for all official NYC agency reports. Each city agency is required to send four print copies of all publications to the City Hall Library. In the past,

the city had no other means of obtaining these documents other than reminding the agencies of their duty. Fortunately, passed in June 2003, Local Law 11 of 2003 established a requirement for all agencies to post electronic copies of their publications on the Department of Records website at: www.nyc.gov/html/records

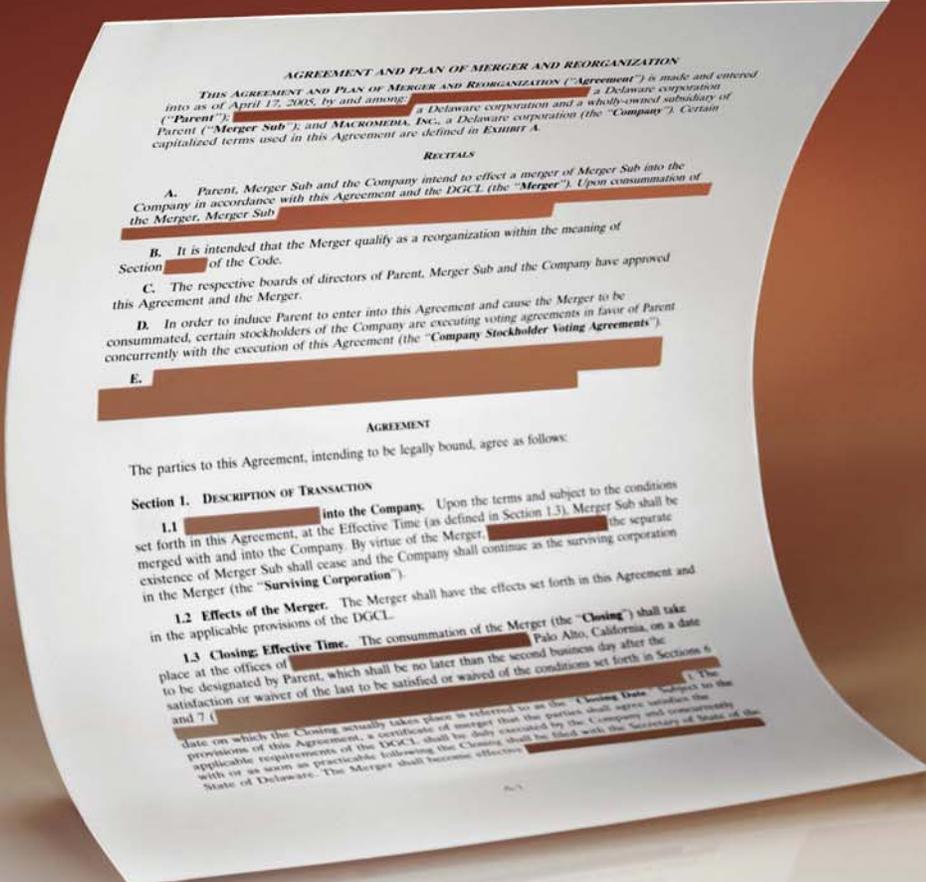
The library’s collection unofficially amounts to 100,000 items and includes: books on New York City law, history and politics, biographical files on New York City officials, politicians and other well-known New Yorkers in addition to vertical files with newspaper and magazine clippings, newsletters, press releases, and original campaign literature. The library also houses historical documents like civil service exams and eligibility lists going back to the 1970s, a street name file including the origins and dates of street names and a collection of New York State material including laws and governors’ papers as far back as the eighteenth century.

Ms. Bruzzese pointed out that the library does not contain vital records for birth and death, court records or property records. Nor do they have council meeting transcripts, city agency rules, or city and state legislative history material.

Though the City Hall Library still used a physical card catalog, they have begun the process of producing an online catalog. There is a link on the Department of Records website to the City Hall Library page which describes their collection and services and provides a link to their monthly acquisitions newsletter.

Library hours are Monday to Friday, 10am to 4pm, and visitors are always welcome. Reference assistance is also available by phone at 212-788-8590 (Ms. Bruzzese requests that phone queries be brief because of their small staff).

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LLAGNY Profile: Camille Broussard

Professor of Legal Research, Deputy Director, Mendik Library
New York Law School

1. How did your library life's path lead you to NYLS?

I started in libraries at Washoe County Public in Reno, Nevada in 1976. I worked in circulation for a few years, then moved over to reference. It was a great place to learn and the experience made me realize the place and importance of libraries and librarians in society. I went to law school at Lewis & Clark in Portland, Oregon. After law school, I worked for the Human Relations Commission, a City/County agency, doing policy analysis in the areas of equal justice and education issues. The

sirens beckoned after a few years in the "real world" and I returned to Lewis & Clark to join the staff of the Boley Law Library. In 1987, I moved to New York to work at the NYU Law Library and to go to library school at Columbia. One year turned into just about 20 now . . . I left NYU in 1991 to come to NYLS and here I am.

2. How did your library's recent move go?

In January 2006, we moved approximately one-half of our collection into temporary quarters across the street from the main law school campus and put the other half in off-site storage. The staff will be joining the books at the end of June, so we are not quite done. The law school is preparing to build a new building into which the Library will eventually move. This will actually be a two part move. Once was just not enough excitement for us.

Over the last year or so our team has had (actually we continue to have) innumerable discussions about "core" collections, online resources, the changing nature of legal research, marc records, item records, item-level retrievable storage – need I go on. In addition, we have touched every book, "read" every shelf and rolled book trucks over every inch of our building and over a few toes as well. A major move of this sort and at this point in time gives a library staff a chance to learn to a lot about their collection and how it used (or not). Although I would not go so far as to recommend moving as a way of learning about your collection or as either physical or intellectual exercise, so far so good! Check back in a couple of years –

3. What have you learned about teaching legal research skills over the years?

I spend a lot of time thinking about how to use the three (or four) year adventure of law school to provide a better foundation for the career-long undertaking of learning skills. Definitely, my thoughts about what to teach and my approach to teaching continue to evolve.

Students need to understand the theory of the subject before they can truly practice law, so I have always appreciated how hard it is to maintain the appropriate pedagogical balance between practice and theory in legal education. Many academic discussions are devoted to the how and when we should teach skills in the curriculum: and librarians certainly spend a considerable amount of time discussing the issue of teaching legal research. We haven't yet been able to break the complex code. We have not found the best way to teach research skills to make them "stick." Students in upper division courses will often swear they did not learn whatever the 'something' is in the first year, while summer associates seem to forget most of their research skills when they are challenged to perform in the real world. There seems to be no lasting effect on the student's ability to perform even some of the



simple research tasks. And, of course, technology and the internet are shifting the paradigm in the way we think about research skills.

For many years, we have taught research as a stand-alone course. It is rarely discussed in the context of doctrinal courses in the law school curriculum. We seem to skip over the reality that one needs to find the law before you can apply it. Separate research courses are important but I don't think there is any question that we need to do a better job of incorporating the teaching of research skills into the whole of the traditional curriculum. I believe that creating the contextual connections may well be the best path to making the lessons "stick."

I love talking about how we can give "real life context" to the research discussion. Perhaps I can leave you with a few of my favorite questions. How can we best get professors, partners and judges to be our allies in stressing the importance of research skills to the whole integrated enterprise of the study and practice of law? How do we make learning about the research process exciting, engaging and contextual? How do we get the students to buy in?

4. What qualities do you look for when hiring a librarian?

I guess looking for the 'fire in the eye' is too glib an answer – but in a certain sense it is true. Since the making of a good library requires a team effort, I am always looking to work with a person who will make my team stronger – someone who brings some special skill or set of skills along that will benefit us all – staff and patron alike.

Librarianship, like any other professional endeavor, is part 'clerical' / part 'intellectual' and most of the work we do is part 'art' and part 'skill.' Understanding those dichotomies is essential. Many qualities are important – some even defy description. I try to assess the person's sense of balance, the willingness to contribute whatever the team needs to be successful and the desire / enthusiasm to develop the art and learn the skill.

5. How do you keep on expanding your horizons as a law librarian?

By learning different pieces of the library puzzle, by getting out of the library to participate in the life and activities of the law school generally and by remembering to volunteer to work on something that I feel might make some small part of the world a better place.

For example, I think we have all had conversations with library co-workers where we felt like we were talking different languages. At some point I realized that I would be a better public services librarian if I learned to speak that foreign tongue used by technical services folk. It can be a difficult language to learn. Who is this Mark? Why does it matter that I used the word for 505, when it was clear I intended to say 245 or 856? Granted I may not always know my delimiter from my advanced keyword, but I can usually wow the novitiates. Once I learned the basics, I was also able to join NASIG and go to Charleston. Recently, I bought the Berlitz DVD on ldaps, IDFs and MDFs. There is a lot of fun and adventure to be had when you leave reference country. The verso of my title page holds true for folks from Tsville as well. There are also all the other law school languages to learn and of course, life on the outside . . .



Training Tips and Strategies

Presented by Helen Lawless for the New Jersey Law Librarians Association, March 22, 2006

Marlene C. Gebauer, Greenberg Traurig

Trainers, grab your pencils and get ready to take some notes. I had the pleasure of attending Training Tips and Strategies, hosted by the New Jersey Law Librarians Association, and presented by LLAGNY's own Helen Lawless, Research Manager of Library and Knowledge Resources at Debevoise & Plimpton. It was an excellent program so I wanted to share with you some of the highlights.

Helen mentioned certain criteria, like timing, location, targeted audiences and timely topics, are extremely important to a successful training event. One thing she mentioned was that she now hosts events early in the morning and after normal business hours – and has increased attendance.

Another factor of paramount importance Helen discussed is that you need guardian angels to support your education initiative. Angels with substantial clout at the firm—who can back you up, approve necessary funding and get around naysayers who might stymie your efforts. You need to forge personal relationships with your chosen angels, but this does not happen overnight. Helen suggested developing the relationship via a solid track record of good work and trust. And she said to keep at it—relationships are 24/7!

Helen reminded us not to forget the importance of physical presence during a presentation—resonance and pitch of the voice, expressed enthusiasm for the subject matter, pacing and eye contact are key to keeping your audience interested. Practicing in front of a mirror or friends and relatives helps, or you could consider taking a theatre workshop to hone your presentation skills.

The audience discussed the difficulties of reaching people with different individual learning styles. Showing how training is relevant and cost effective is a good hook to get your adult audience interested in how they can apply what they learn in daily life.

Helen pointed out that generational differences in learning must also be considered when developing a program. Is your audience primarily composed of millennials? Maybe you should consider doing a remote “when-you-need-it” spot training through remote PC access, rather than a classroom or webex session. Or how about creating a brief Captivate (a Macromedia product) simulation, or animated PowerPoint that users can access when it fits their schedule?

Finally, the program wrapped up with a discussion about needs assessment. Surveys and evaluations (print or online), emails, informal discussion, reference tracking and interviews can all be used to gather feedback. You can also consider pre-evaluations to determine what your patrons expect and want out of your training initiatives.

Research education, like all training and development programs, is constantly changing to best suit the needs of patrons. Thanks to Helen Lawless for giving us an update and for a delightful presentation.



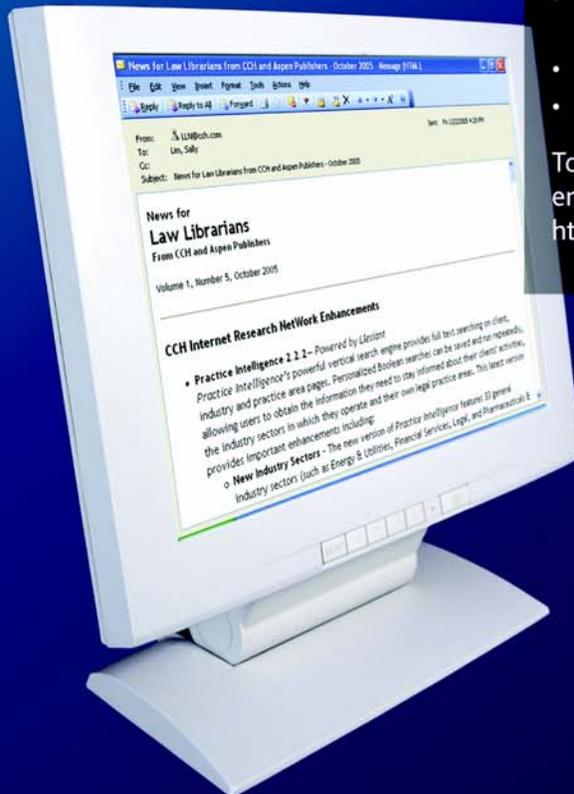
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**June Dinner and Annual meeting
Wednesday, June 7th @ Pegasus Suite, Rockefeller Center**

These are the first installment of June dinner photos-more will appear in the Summer issue!
Photos by Janet Peros



Alex Apelito, NY Legislative Service
Andrew Tschinkel, LLAGNY President-Elect
Barbara Burke, Shearman & Sterling



Sam Li, Ropes & Gray
Brian McMains, Debevoise & Plimpton



Krista Friedman, Thomson West **Brian Blaho**, Kaye Scholer **Susana Camargo-Pohl**, Thomson West



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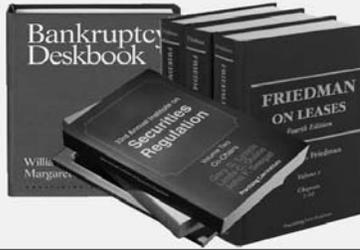
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◆ **Summer Issue**

Article Submission Deadline ◆

Summer 2006.....August 21st

Please send in your suggestions for the next LLAGNY Profile (see p.5) to lawlinesny@gmail.com

Submissions should be in Word or WordPerfect. Photos should be in JPG, TIF or GIF format. No PDFs please.



MEMBERSHIP NEWS & MOVES

LLAGNY would like to welcome the following new or returning members:

Anthony Amabilie, Electronic Services Librarian at Skadden, Arps, Slate, Meagher & Flom, LLP

Melissa J. Bernstein, P/T Librarian Trainee / Pratt Student at Dobbs Ferry Public Library

Amy Carr, Manager of Research Education at Greenberg Traurig, LLP

Carmen Debuissou, Reference/Technical Services Librarian at Goodwin Proctor, LLP

Elizabeth J. Doetsch, Reference Librarian at Jones Day

Scott A. Fener, Student

Barbara J. Fullerton, Manager of Librarian Relations at 10K Wizard

Jenna Halvey, Research Librarian at Greenberg Traurig, LLP

Wendi A. Hoffenberg, Special Projects Librarian at Bryan Cave, LLP

Jennifer C. Lee, Reference Librarian at Torys, LLP

James W. Little, Library Clerk at Davis & Gilbert

Clare A. Mauro, Reference Librarian at Torys, LLP

Michael T. McCarthy, Senior Reference Librarian at New York Law School Library

Brian McMains, Assistant Technical Services Librarian at Debevoise & Plimpton, LLP

Louis Mirando, Director, Library Services at Torys, LLP

Mark D. Pellis, Student, Palmer School

Christine Morton, Associate Attorney / Student, St. John's at Mental Hygiene Legal Service

Antonio M. Ramirez, Reference Librarian at St. John's University

Larry Reeves, Reference Librarian at Fordham University

Martha P. Schweitzer, President of INFOdot Enterprises, LLC

Louise L.F. Tsang, Research Librarian at Greenberg Traurig, LLP

Karen M. Wahl, Cataloger Fordham University

Nicholas R. Watt, Senior Reference Librarian at Torys, LLP

Member Moves:

Jeff Buckley is now Reference Librarian at Cadwalader, Wickersham & Taft LLP

Deborah Collins is now Business Development Manager at RWS

Sarah Kagen is now Internet/Intranet Librarian at Milbank Tweed Hadley & McCloy LLP

Rebecca R. Wright is now Research Librarian at Winston & Strawn, LLP

Firm Moves:

Hawkins Delafield & Wood, LLP is now at One Chase Manhattan Plaza

Baker & McKenzie, LLP is now at 1114 Avenue of the Americas

Kramer, Levin, Naftalis & Frankel is now at 1177 Avenue of the Americas

Moses & Singer, LLP is now at 405 Lexington Avenue



Kit Hartnett
Director of Library Services
Proskauer Rose LLP
New York, NY

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What is RSS? Presented by Kevin Reiss Susana Camargo-Pohl, Thomson West

What do the Democratic National Committee¹, the Republican National Committee², and Buster the Bunny³ have in common? They all use RSS technology in the maintenance of their respective blogs.

On March 7th the LLAGNY Education Committee presented “What is RSS?” at the New York County Lawyers Association on Vesey Street. The speaker was Kevin Reiss, the new Systems Librarian at the CUNY Graduate Center. Before joining CUNY, Kevin was the Electronic Services Librarian at the Rutgers-Newark School of Law Library. Kevin holds an M.S. in Library and Information Science from the University of Illinois at Urbana-Champaign and is originally from Lombard, a suburb outside of Chicago.

RSS is not just another acronym for librarians to store in the back of our minds until we forget about it. During his presentation, Kevin outlined a number of reasons why information professionals need to understand RSS and how it can prove to be an invaluable asset to the law library. One of the uses for RSS that will most benefit librarians that we learned about at the session is the ability to “syndicate” materials from RSS “feeds.” Through this process, librarians will be able to publish materials drawn from other sites on their own websites without having to actively go to that site to retrieve the materials. For example, a law firm library may choose to get the latest news items from the ABA Section of Litigation⁴ and publish it directly to the firm’s intranet as a current awareness service. You might also choose to use RSS to have the latest from JURIST's Paper Chase legal news⁵ posted to your website. RSS thus can be used to post relevant material in a timely fashion without having to do any extra work.

So what is RSS? It is a simple and useful tool used to publish and disseminate content on the internet. More complexly, it is an XML-based family of web feed file formats that provide web content or summaries of web content together with links to the full versions of the content. The acronym RSS stands for many versions of the same thing such as Rreally Simple Syndication and Rich Site Summary. The material generated by RSS is referred to as a “feed.” Kevin showed us how various RSS feeds are available from an increasingly wide and diverse group of information providers ranging from news services and databases to bloggers.

How does RSS work? Kevin made it simple for us. He explained that an RSS-enabled website is one to which you can subscribe. The tool you use to subscribe to and read RSS documents is called an “RSS feed reader” or an “aggregator.” An aggregator turns the XML into something that you can read and will allow you to organize your collected feeds. Some aggregators will even allow you to search your materials. Kevin showed us various examples

¹ <http://www.democrats.org/blog.html>

² <http://www.gop.com/Blog/>

³ <http://pbskids.org/buster/blog/index.html>

⁴ <http://www.abanet.org/litigation/litigationfeed.xml>

⁵ <http://jurist.law.pitt.edu/email.php>



of aggregators. Desktop applications include RSS Bandit⁶, OWL⁷, and FeedDemon⁸. Bloglines⁹ and the Google Reader¹⁰ were demonstrated as examples of free, web-based aggregators that anyone can use to start receiving RSS feeds.

What can RSS do for you? Keeping on top of this promising technology will help to relieve email overload and save you and your users the trouble of having to regularly check websites for their content. Kevin showed us what to look for on webpages to know whether particular sites are RSS-enabled. We looked at some examples of RSS-enabled sites such as Jurist¹¹, the FDA¹², the New York Times¹³, and Reuters¹⁴. These information providers make RSS feeds available enabling you to subscribe to their data. RSS is thus an invaluable current awareness tool. Kevin mentioned that both Westlaw¹⁵ and Lexis¹⁶ have branched into RSS technology. Saving a research query as an RSS feed from Lexis or Westlaw is one way that RSS technology can be an integral research tool.

The ability to save research queries as RSS feeds is not unique to Lexis and Westlaw. Google News¹⁷ and Yahoo News¹⁸ both allow you to save a query as an RSS feed and this is likely to catch on with other news sources. Kevin also showed us Kebberfegg¹⁹, which is a search based RSS feed generator that allows you to create a query that will be searched across several different resources and then the generated feeds are imported into your aggregator for your reading pleasure.

⁶ <http://www.rssbandit.org/>

⁷ <http://www.rssowl.org/>

⁸ <http://www.newsgator.com/NGOLProduct.aspx?ProdId=FeedDemon>

⁹ <http://www.bloglines.com/>

¹⁰ <http://www.google.com/reader/>

¹¹ <http://jurist.law.pitt.edu/email.php>

¹² <http://www.fda.gov/cdrh/rss.html>

¹³ <http://www.nytimes.com/services/xml/rss/index.html>

¹⁴ <http://today.reuters.com/rss/newsrss.aspx>

¹⁵ <http://intranetsolutions.westlaw.com/intranets.wl>

¹⁶ <http://www.lexisnexis.com/presscenter/rss/>

¹⁷ http://news.google.com/intl/en_us/news_feed_terms.html

¹⁸ <http://my.yahoo.com/>

¹⁹ <http://www.researchbuzz.org/tools/kebbberfegg.pl>



In addition to news services and databases, RSS is also the technology that blogs utilize. Blogs are the most popular RSS powered application. Kevin explained that while there are many “What my cat ate for dinner” blogs, there are also a growing number of professional blogs maintained by experts in their fields. These blogs can be relied on for research purposes. Kevin highlighted the “blawg” website²⁰, a source to help you find multiple law or legal related blogs. Blawg allows you to search for a blog or you can use the subject directory to help you browse for a particular legal blog. Kevin also showed us a list of law library blogs and blogs by law librarians maintained by the University of Wisconsin Law Library²¹. A beneficial use of blogs for an organization is for communication purposes, such as AALL’s use of a blog to communicate Annual Meeting information²².

Information professionals should be aware of this emerging technology and Kevin outlined numerous reasons why librarians should be RSS advocates. Librarians can utilize RSS as a current awareness tool by having news feeds. We can utilize RSS technology by incorporating searches and having RSS feeds function as an alert service. Finally, blog technology can be utilized as an organizational communication tool. Libraries are setting up internal blogs for librarians to share research questions and techniques with each other, as well as “external” blogs for users of the library²³.

Kevin Reiss did an excellent job of introducing his audience to what RSS is and how it may serve law librarians in particular. For those of you who may have been interested in Kevin’s presentation but could not attend, his PowerPoint is available at http://www.isrl.uiuc.edu/~kmreiss/rss/LLAGNY-v1_files/frame.htm. Although the PowerPoint does not have the benefit of Kevin’s insight, it can serve as a roadmap to learning about RSS because it includes numerous links. If another such program is offered, I would encourage everyone to attend. If Buster the Bunny is on top of RSS technology, so should we all.

²⁰ <http://www.blawg.org/>

²¹ <http://library.law.wisc.edu/wisblawg/blogslistpublic.htm>

²² <http://aallgateway.blogspot.com/>

²³ <http://referencenewman.blogspot.com/>



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**LLAGNY Board Meeting
January 11, 2006
Davis, Polk & Wardwell
New York, NY**

REVISED 2/1/06

In attendance: Board members Patricia Barbone, Heidi Bliss (presiding), Anthony Cocuzzi, Tania Danielson, Kit Kreilick, David Merkin, Ralph Monaco, Marsha Pront, Bonnie Fox Schwartz, Mark Zaleck
The meeting convened at approximately 6:15 p.m.

1. Approval of Minutes

The minutes of the December 13, 2005 meeting were distributed to the Board via email.

- Motion to approve the December 13, 2005 minutes.
- Motion approved (Barbone, Pront)

2. Reports of Officers & Committees

Union List

We reviewed the letter soliciting participation in the development of a master title list. Although we don't have a cost model yet and a sense of how much of a cost break to give the libraries who provide titles, it was suggested that we add a sentence in the third paragraph: "Participating libraries will receive a discount." Otherwise, the letter was approved.

MCLE

Ralph reported that the proposed Bridge the Gap program is still homeless. None of the Manhattan law schools are available on March 31, although Brooklyn Law School is possible. They would prefer a Manhattan location, and do not want to schedule during law school spring break weeks on the assumption that most students will be gone. NYCLA is not available. Cardozo is still possible, but requires kosher food. We discussed other possible locations, some of which might charge for space. We need a room that will hold 100 plus 4 smaller breakout rooms; many firms might be able to accommodate the large space but not the smaller rooms. Heidi and Marsha agreed to check the possibility of each providing some space, since they are in the same building. We may need a conference call between board meetings to approve the details since this needs to be decided soon.

Education

Kit noted that Andrew Tschinkel received a proposal from METRO on a LLAGNY/METRO programming partnership. The idea of doing a technology program is appealing, and we might subsidize the cost for LLAGNY members. We are unclear about whether the cost includes the instructor charges or not, so need to resolve that with METRO. The Board approved the concept in principle, and it was agreed we would review the METRO catalog and suggest possible courses to the Education Committee for further consideration.



This led to a discussion of other topics that we should be considering for LLAGNY Education programs. Programs done in the past came to mind: a basic series of programs orienting new staff to law librarianship, a 'law school for a day' program, a program on running the small library within a law firm library, such as a corporate or tax department. Kit will pass these suggestions on to the Education Committee. The committee is meeting at the same time as this board meeting.

Grants & Scholarships

The new information and forms are now posted on the LLAGNY website.

Patricia noted that we have received pledges from three vendors for a total of \$2300 so far.

We have a draft proposal for Memorial Grants / Scholarships to consider from the G&S Committee that summarizes the issues and provides two possible options. The first option gives more control to LLAGNY, the second to the donor. After some discussion of the issues and options, we agreed that we preferred the first option in general. In any year where a LLAGNY member has passed away the \$1000 scholarship would be awarded in memory of those deceased LLAGNY members. This year LLAGNY will award a scholarship in the names of Suzanne Borenstein, Susan Hamilton and John Banta. In determining the recipient of the award, the grants and scholarships committee will use the criteria approved by the LLAGNY board at the December 2005 meeting. If sponsors come forward with sufficient funding to fund additional \$1000 or \$2500 scholarships, the board can authorize such additional scholarships and that the scholarship be awarded in memory of a deceased member as indicated by the sponsors/donors. If one sponsor fully funds a scholarship, the sponsor can work with the grants and scholarships committee to establish criteria (to be approved by the board) for that scholarship. The grants and scholarships committee would be solely responsible for evaluating and selecting recipients. Mark will convey this to the committee.

Law Lines

Patricia reported that we have still not resolved how to handle the distribution of Law Lines to those members who wish to receive a paper copy rather than read it on the web. There are about 10 or so members in this group. To print in color will cost \$.10/page; to print in black and white will cost \$.06/page.

It was agreed that at the end of each year, we should send an inquiry to each member receiving the paper copy to see if they wish to continue getting Law Lines in paper.

- Motion to authorize up to \$75.00 per issue of postage and copying expenses to distribute a black and white printed version of Law Lines to interested members
- Motion approved (Barbone, Kreilick)

Student Relations

Marsha reported that The Student Relations Committee has prepared flyers for both the LEXIS training program on Feb. 15, and the Student Brunch/Law Library Tours, which is currently scheduled for Mar. 15. That date conflicts with the PLI Law Library program which Carol Barra from LEXIS must attend. Because of the date conflict, LEXIS has not yet committed to pay for the breakfast, so we may have to cover the cost ourselves. It was



agreed that we should avoid the date conflict if we can, since other LLAGNY participants will want to go to the PLI program as well.

David noted that we needed to add directions to Shearman on the flyer and everyone agreed.

Marsha noted that Student Relations wants to have copies of the LLAGNY brochure and the scholarship information available at both events and asked how to get copies of the brochure. John Lai has the file and can print brochures on request.

Treasurer's Report: January 11th, 2006

Our expenses from December 14th, 2005 to January 11, 2006 consisted of

\$ 147.33	Reimbursement for Board Leadership meeting expenses
\$ 100.00	Reimbursement for Board expense, gift in memory of Suzanne Borenstein
\$ 150.79	Reimbursement for Education expense for Business Law program.
\$ 50.00	New York State Filing expense
\$ 16,925.00	Winter Meeting Expense Balance Due Caterer

Our total expenses from December 14th, 2005 to January 11, 2006 were \$17,373.12.

Our income from December 14th, 2005 to January 11, 2006 consisted of

\$ 725.00	Placement
\$ 1,000.00	Directory Advertising
\$ 1,600.00	Grants & Scholarship
\$ 1,250.00	Membership
\$ 567.00	Winter Meeting, 2006, FY2005-2006

Our total income from December 14th, 2005 to January 11, 2006 is \$5,142.00.

Kit asked about how we did on the Winter Meeting. Patricia responded that our net cost was approximately \$1000.00. We paid for 220 attendees, and there were 35 no-shows. In general, it was felt that it was a good venue— nice people, very flexible and the location is easy to get to. We might consider going back there for the Fall Soiree next year.

3. Unfinished Business

VIP Program

We revisited this issue again. Several political figures were proposed but it was felt they would not have a full 3 days to give to the AALL meeting in July. Another suggestion: one of the legal writers for the *Wall Street Journal*, since they now have an area devoted to law. Since we keep talking about this without resolution, it was agreed that anyone who wishes to propose a candidate must do so at least one week prior to the next meeting. Otherwise, we will not pursue this further.

4. New Business



Committee Chairs for Next Year

It was noted that Judy Dhanraj has already indicated that she will not be available to chair Special Events after the June dinner. Marsha asked the Board to think about committee chairs for next year; she would like recommendations soon.

Meeting Schedule

Patricia asked if we could change the board meeting schedule for the rest of the year, because she would like to take Alirio Gomez' Knowledge Management course at Saint Johns which is being offered on Wednesday evenings. Kit was also somewhat interested in the course. Unfortunately, we could not find another evening that would work for all concerned, nor do morning meetings work for some board members. So it was agreed we would stay with our original schedule. It is hoped that Alirio will offer the course again in a year or two.

The meeting adjourned at approximately 7:50 p.m.

Respectfully submitted,

Kit Kreilick, LLAGNY Secretary

LLAGNY BOARD CONFERENCE CALL

Thursday, January 26, 2006

11 a.m. EDT

Members Present: Heidi Bliss (presiding), Patricia Barbone (late), Anthony Cocuzzi, Kit Kreilick, David Merkin, Ralph Monaco, Marsha Pront, Bonnie Fox Schwartz, Mark Zaleck

1. Westlaw Training for Library Students Flyer

Patricia suggested deletion of "attend and" so that the sentence reads: "You must RSVP by February 22nd, 2006 to receive a confirmation in order to attend."

- Motion to approve flyer for the Westlaw Training Session for Library School students as amended
- Motion approved (Pront, Kreilick)

2. June Dinner

Heidi reported on her tour of the Rainbow Room–Pegasus Suite. It's on the 64th floor, one floor below the Rainbow Room itself. There are 3-sided views (opposite directions) in both the cocktail area and the dining area. The actual cost would be approximately \$150/person, which is more than we've paid lately but not out of line with current costs elsewhere. In the past, members have paid \$50-60 to attend and we have gotten sponsorships or subsidized the rest. In addition, there will be a charge of about \$500 for a podium and microphone. The space will



hold 320, but the optimum number is 250, which is about what we expect. The menu options are not spelled out as with the Bridgewaters proposal, but we have been to Bridgewaters before, and it's not an easy location to reach since there are no subways immediately proximate. The Pegasus Suite location at Rockefeller Center is great for midtown convenience and transportation.

- Motion to approve the Rainbow Room–Pegasus Suite as the location for the June Dinner
- Motion approved (Barbone, Merkin)

We will now have the Corp. Sponsorship folks see how much we might get from some of the vendors who have not sponsored events so far this year to help us cover the cost.

3. Bridge the Gap Program

Ralph reports that the Association of the Bar has come through with the rooms we need at no cost to us. We are planning for 80 participants but the rooms allocated could handle more. Our chief expenses will be for food (breakfast and lunch) and for duplication of handouts. It's possible we will get Thomson West to underwrite the food, and David thinks Shearman might be able to absorb the handout duplication cost. Depending on the number of registrants, and if we have to cover all the cost of food and materials, the maximum financial exposure is likely to be \$1500. Other than the 5 fee waivers earlier agreed upon, we generally do not want to subsidize the law students for this program. However, we don't want to make money on it either. We want to keep the cost to attendees at \$30; more than that and we will probably not get a good turnout.

- Motion to approve the Association of the Bar of the City of New York as the location for this spring's Bridge the Gap Program on March 24, 2006, with a cost of \$13/person for breakfast, \$25/person for lunch and tuition fee of \$30, with five fee waivers. As part of this motion, the Board directs the MCLE Committee to work with the Corporate Sponsorship Committee to look for vendor sponsorship of the food cost and other ancillary expenses.
- Motion approved (Barbone, Pront)

In order to expedite the publicity for this event, we may try for another conference call next week to approve the flyer if it can be prepared in enough time. It was also suggested that we add a checklist of anticipated budget items for this program to the Leadership Manual for future MCLE chairs.

4. Education Program Date of Feb. 28

Kit asked if anyone had a problem with holding the next Education Program on Feb. 28. There were no objections so Kit will tell Tom Eikenbrod to move forward.



5. Website Calendar

Marsha asked if we could take the 2005 programs and events off the LLAGNY Calendar. Kit will ask Bess to archive the events from the 2004-2005 year. Heidi noted that committee liaisons should be sending current calendar items to Bess Armstrong for posting.

Conference call adjourned at approximately 11:43 a.m.

Respectfully submitted,
Kit Kreilick, LLAGNY Secretary

LLAGNY BOARD CONFERENCE CALL Thursday, February 3, 2006 Noon EDT

Members Present: Heidi Bliss (presiding), Anthony Cocuzzi, Kit Kreilick, David Merkin, Ralph Monaco, Marsha Pront, Bonnie Fox Schwartz, Mark Zaleck

1. Education Flyer for Vendor Demo Program on February 28, 2006

Several changes were suggested for the flyer:

- The font for Capital IQ should be changed to match the other vendor names
- The Capital IQ information will be moved to the top since they are hosting
- All bolding should be made uniform
- An "RSVP by" date should be added
- Motion to approve flyer for the Vendor Demos on February 28 as amended
- Motion approved (Kreilick, Merkin)

2. Bridge the Gap Program on March 24, 2006

We reviewed the flyer, registration form and program schedule that Ralph sent us via email. It was agreed that we only needed to approve the flyer and registration form. It was noted that we should include an "RSVP by" date somewhere, and decided that the registration form made the most sense.

- Motion to approve the flyer and the registration form with a "RSVP by" date added.
- Motion approved (Kreilick, Pront)

Kit noted that the next board meeting on February 8 has been moved to O'Melveny, since Patricia who was scheduled to host is unable to attend. She will send an email reminder to all shortly.



Conference call adjourned at approximately 12:17 p.m.

Respectfully submitted,

Kit Kreilick, LLAGNY Secretary

**LLAGNY Board Meeting
February 8, 2006
O'Melveny & Myers
New York, NY**

In attendance: Board members Heidi Bliss (presiding), Anthony Cocuzzi, Kit Kreilick, David Merkin, Ralph Monaco, Marsha Pront, Mark Zaleck

The meeting convened at approximately 6:10 p.m.

1. Approval of Minutes

Minutes of the January 11, 2006 Board Meeting and the February 3 and January 26 conference calls were distributed via email. Subsequently, Heidi suggested some wording changes to the discussion regarding grants and scholarships at the January 11 Board Meeting, and those were forwarded by email as well. Each set of minutes was reviewed and considered in turn.

- Motion to approve the January 11, 2006 Board Meeting minutes as amended.
- Motion approved (Kreilick, Pront)
- Motion to approve the February 3, 2006 conference call minutes as written.
- Motion approved (Pront, Monaco)

It was suggested that the minutes for the January 26, 2006 needed some rewording in the discussion of the Bridge the Gap program. It was also noted that Bess Armstrong it should be Bess Reynolds—Kit admitted to a 'senior moment' on that one!

- Motion to approve the January 26, 2006 conference call minutes as amended.
- Motion approved (Monaco, Zaleck)

2. Reports of Officers and Committees

Treasurer's Report

There was no Treasurer's Report this time since Patricia is absent.

Union List

There is no further news regarding a contract with SIMA for the Union List.



MCLE

Ralph reported that things have shaped up nicely for the Bridge the Gap Program in March. Among the speakers will be a partner from Proskauer and an associate from Fitzpatrick, Cella. The RSVP deadline was added to both the flyer and the registration form. Ralph met with the co-chairs and with John Lai from Public Relations and they split up the responsibility for publicizing the event. Fitzpatrick, Cella will cover the postage costs and Shearman will cover the copying expenses.

Education

Kit asked for comments on the education program flyers for the City Hall Library tour on March 29 and the Business Law Research Securities Research Program to be offered on April 11 at Fried Frank.

On the City Hall Library Tour flyer, it was suggested that wording be changed to say "Limited to 15" and an "RSVP by" date should be added, and the period removed at the end of the RSVP phone number.

On the Securities Research Program, several changes to wording and display were suggested and noted on the flyer to be conveyed to Andrew Tschinkel.

- Motion to approve the flyers as amended
- Motion approved (Kreilick, Pront)

Grants and Scholarships

Thacher, Proffitt & Wood has agreed to sponsor a Suzanne Borenstein Memorial Scholarship this year, so on behalf of the Grants and Scholarships Committee, Mark asked us to review the application form, criteria and announcement text. The Board suggested deleting the last sentence in the scholarship criteria on the front of the application and adjusting the paragraph numbering, which now skips from 5 to 7.

- Motion to approve the Suzanne Borenstein Memorial Scholarship materials as amended
- Motion approved (Zaleck, Merkin)

Patricia Garvey from Thacher Proffitt has been the main engine behind getting this designated scholarship.

Patricia Barbone has suggested that we invite a Thacher Proffitt representative and Suzanne's family (4 people total) to the June Dinner for the awarding of the scholarship. They may choose not to come, but it was agreed that it would be an appropriate gesture for us to make.

- Motion to invite a representative from Thacher, Proffitt & Wood and Suzanne Borenstein's sister, son and daughter to the June Dinner at LLAGNY's expense
- Motion approved (Zaleck, Pront)

Corporate Sponsorship



David reported that Corporate Sponsorship will be asking the same amount as last year from BNA, CCH and Thomson West for the June Dinner, but they would like some guidance about how much to ask for from other vendors. After some discussion, it was agreed that we will look for something between \$10-12,000 in vendor donations for the June Dinner.

3. Unfinished Business

VIP Program

Ralph's candidate is not available for this annual meeting. David again made an argument for inviting NYC Corporation Counsel, Michael Cardozo.

- Motion to invite NYC Corporation Counsel, Michael Cardozo, to be our VIP guest at the AALL Annual Meeting in St. Louis this coming July.
- Motion approved (Merkin, Pront)

It was agreed that if Mr. Cardozo is not available, we will not have a VIP guest this year. The costs will be hotel, airfare, food and airport transportation expenses, and we will probably want to set a cap on the airfare to be reimbursed.

4. New Business

New AALL Professional Development Calendar

The new calendar is now available for posting, and Kit raised the question of who should be posting our events there. Although Andrew Tschinkel was willing to do the posting for Education events, it was agreed that one person should do it for all LLAGNY events, and that person should be the Secretary. This brought up a related issue about the responsibility of the Secretary to send columns to the Chapter News area of Spectrum. Kit has not yet sent anything for this year, but plans to do so within the next month. It was agreed that the Public Relations Committee should be submitting copy to Spectrum as is done in most other chapters. Kit will do the submissions this year, but will note the changes for the Leadership Manual so that next year the PR Committee will take over the responsibility for submitting copy to the Chapter News column in Spectrum.

New York Technical Services Librarians

We are regularly asked to co-sponsor the New York Technical Services Librarians (NYTSL) annual spring reception. The cost is \$50.00. Several of our members participate in this group.

- Motion to co-sponsor this year's NYTSL spring reception on Friday, March 24, 2006 at a cost of \$50.00.
- Motion approved (Kreilick, Merkin)
- **TASK:** Heidi to ask Patricia to send a check and a brief statement describing our organization to the NYTSL Treasurer



NE Regional Meeting

Marsha asked about the planning process for the NE Regional Meeting. The meeting itself will be held in Toronto in the fall of 2007. There was some confusion about the joint reception that Dialog is sponsoring. The joint reception involves all the chapters involved in the NE Regional conference and will be held at AALL. In theory the longer time slot will facilitate some coordinated program planning for the Toronto conference. Marsha asked that she be added to the email list for the program planning, since she will be President next year when most of it will be happening. David will forward the earlier messages and see what he can do to get Marsha added to the list.

Legal Research Program

The GPLLA chapter has successfully been offering a 6 week legal research course for a number of years aimed at library assistants, newer law librarians and paralegals. They charge tuition and make some money from it. Ralph asked if we shouldn't try to emulate this program and set up our own legal research course aimed at this audience. Ralph is interested in being involved in this, as is Kit.

- Motion to establish an Ad Hoc Committee with Ralph Monaco as Board Liaison to develop a Basic Legal Research Course aimed at library assistants, new librarians and paralegals.
- Motion approved (Monaco, Pront)

Spam on LLAGNY Listserv

David noted that we have started to see spam delivered via the LLAGNY list. Apparently the cause is that some members subscribed using only one name, which allows spammers to piggyback on their address and use them to convey spam. We currently have no anti-spam policy regarding use of the list. It was agreed that we need to have Jonathan Saxon identify the members who have registered with one name and contact them to ask them to change their registrations.

The meeting adjourned at 8:00 p.m.
Respectfully submitted,
Kit Kreilick, LLAGNY Secretary

LLAGNY BOARD CONFERENCE CALL
Thursday, February 14, 2006
2:30 p.m. EDT

Members Present: Patricia Barbone, Heidi Bliss (presiding), Anthony Cocuzzi, Kit Kreilick, David Merkin, Ralph Monaco, Bonnie Fox Schwartz

Education Flyer for RSS/Blogs Program on March 7, 2006

Several changes were suggested for the flyer:

- change the 'and' in the directions to an 'or'



- delete 'first' in number of participants
- delete sentence beginning with 'Lite' and replace with the following: 'Brown bag lunch; drinks will be provided.'
- Motion to approve flyer for the RSS/Blogs Program on March 7, 2006 as amended
- Motion approved (Schwartz, Barbone)

Conference call adjourned at approximately 2:40 p.m.

Respectfully submitted,

Kit Kreilick, LLAGNY Secretary

LLAGNY Board Meeting
March 15, 2006
Milberg, Weiss, Bershad & Schulman
New York, NY

In attendance: Board members Patricia Barbone, Heidi Bliss (presiding), Anthony Cocuzzi, Tania Danielson, Kit Kreilick, David Merkin, Ralph Monaco, Marsha Pront, Bonnie Fox Schwartz, Mark Zaleck

The meeting convened at approximately 6:15 p.m.

1. Approval of Minutes

Minutes of the February 8, 2006 Board Meeting and the February 14, 2006 conference call were distributed via email. Each set of minutes was reviewed and considered in turn. In the Board meeting minutes discussion of Grants and Scholarships, Mark noted that Patricia Barbone, not Garvey, had suggested that we invite a representative of Thacher Proffitt & Wood and Suzanne's family to the June Dinner. No changes were suggested for the conference call minutes.

- Motion to approve the February 8, 2006 Board Meeting minutes as amended.
- Motion approved (Barbone, Pront)
- Motion to approve the February 14, 2006 conference call minutes as written.
- Motion approved (Barbone, Merkin)

2. Reports of Officers and Committees

Treasurer's Report: March 15th, 2006

- Our expenses from January 12, 2006 to March 14, 2006 consisted of

\$ 50.00	Board Expense for New York Technical Services Spring sponsorship	Reception co-
\$ 229.95	Reimbursement for Education expense for RSS program	
\$10,000.00	June Dinner deposit	



Our total expenses from January 12, 2006 to March 14, 2006 were \$10,279.95.

- Our income from January 12, 2006 to March 14, 2006 consisted of

\$ 1,025.00	Placement
\$ 2,000.00	Directory Advertising
\$ 4,100.00	Law Lines Advertising
\$ 570.00	Grants & Scholarship
\$ 340.00	Membership
\$ 150.00	June Dinner 2005
\$ 4,260.00	Winter Meeting, 2006, FY2005-2006

Our total income from January 12, 2006 to March 14, 2006 is \$12,445.00.

We've received more revenue (approximately \$7500 total) from Advertising this year, which is a nice development.

All checks have come in from the Winter Meeting and because of the GSI donation that came in this fiscal year we came out ahead. However, this year there were 5 members who did not pay at all, for a total of \$100.

Patricia recommends that we instruct the Special Events Chair that there is an obligation to pay even if the person does not attend the event. She recommends that we require prepayment for all special events in future so this does not continue to happen.

Union List

Anthony reported that the Union List Committee has developed a list of questions to ask SIMA as part of the final contract negotiations, but Karen has been swamped at work and has not had time to write it up for our review. It now looks like it will be May before she can get to it, since our next meeting comes in three weeks. It was agreed that Anthony should see if Karen could at least give us a personal report (or phone in) at our next meeting, so that we can keep this process moving.

Education

Kit noted that arrangements for the IP program are still in flux; Tom has had a difficult time getting dates from Deb Collins at DIALOG, and reportedly she has just left that job. We are unclear if DIALOG will still provide space for the program. There are also programs on how to get published and library space planning in development. It was agreed that we should focus on getting the IP program and a second offering of the securities program arranged for May/June and push the others to the fall if necessary.

Grants & Scholarships

As reported earlier, Thacher, Profitt will be sole sponsor of a \$2500 Suzanne Borenstein Memorial Scholarship this year. However, we have received a total of \$88 in personal donations towards a Borenstein Scholarship as well, and the question is how to treat those donations. After discussion, it was agreed that the donors will be asked if they are OK with moving their contributions to support the general scholarships, and Mark will talk to Pat Garvey to be sure she agrees.



Patricia noted that Lexis has contributed \$1500 towards Grants and Scholarships this year, but we have not yet received a donation from Thomson West. She will check with Mark Schwartz to see if a donation is likely this year.

Special Events

We reviewed the draft flyer for the June Dinner and discussed the price to be charged. Patricia provided pricing and sponsorship information from the previous 4 years to guide our discussion. West is donating \$10,000. We also hope that CCH will cover the cost of music during the cocktail hour, and expect a donation from BNA in line with their previous sponsorship. Patricia recommends that we charge \$50/person, which will mean that LLAGNY will be responsible for approximately \$10,000 of the cost.

- Motion to charge \$50.00 a person for the June Dinner.
- Motion approved (Barbone, Schwartz)

The draft of the flyer was reviewed and revisions in layout, typeface and wording proposed. We will add a logo for the Rainbow Room if we can. It was agreed that the statement, “Prepayment Required—no checks will be taken at the door” will be added. Since we have the LLAGNY logo on the top, we will not repeat the name underneath it. Sponsorship language will be adjusted once we have the final information. There is no additional cost for the Kosher or Vegetarian options since LLAGNY absorbs that.

TASK: Heidi to edit and send around to the group.

- Motion to approve the flyer as amended.
- Motion approved (Barbone, Schwartz)

Patricia noted that we need to approve expenses for reproducing and mailing the flyer. The last event mailing for the Fall Soiree cost \$730, so Patricia suggested \$900 to be safe.

- Motion to approve the expenditure of up to \$900 for the reproduction and mailing of the June Dinner flyer.
- Motion approved (Barbone, Kreilick)

MCLE

Ralph reported that registrations for the Bridge the Gap Program have been a bit disappointing so far, but attributes the problem to a late start. There are currently 20 registrants. Michael Roffer has contacted all the academic library directors and the NALP Directory was used to target all the law firm recruiters to alert them about the program. Ralph managed to get an announcement in the New York Law Journal in both the print and online editions, and reported that they are interested in listing our other events as well! Ralph also noted that NJALL is doing their program the following day (Saturday) for free, so that may reduce the attendees from New Jersey. However, next year he anticipates an earlier start and a better response rate.



Student Relations

Marsha noted that we had better attendance for the Westlaw student training session than for the Lexis one; there were 6-7 students at the Westlaw session but only 2 at the Lexis one. She is unsure if the problem was session timing. There are 22 RSVPs for the Student Breakfast and Tours.

3. Unfinished Business

VIP Program

We need to specify the dates for which we will pay expenses in the letter to Michael Cardozo. It was agreed that LLAGNY will pay for hotel for four (4) nights maximum, from Saturday, July 8 to Tuesday, July 11. The headquarters hotel is \$149 a night, so we will approve \$150 plus tax per night as well as airfare.

- Motion to approve funding for four nights' hotel at \$150/night plus tax.
- Motion approved (Barbone, Kreilick)

Constitution and Bylaws Revisions

Christina Rattiner has submitted a report and proposed changes to the Constitution and Bylaws to bring them into accord with our current practice and our desire to hold elections online in future. She reviewed comparable materials from other chapters and from AALL as part of her task. We discussed how to implement the approval of these proposals in a timely fashion, and agreed that they should be submitted to the membership for vote along with the ballot for directors that will go out at the end of the month. To accomplish this we will have to incorporate any changes from our conversation into a revised draft and approve it via conference call.

The Board then considered each document's proposed revisions. There were no disagreements with the proposed changes to the Constitution. However, the Bylaw amendments discussion produced several changes to wording and substance. There is confusion with respect to the Associate and Sustaining member classes and what they are intended to accomplish. It was agreed that we should collapse the membership categories into five classes, eliminating the Sustaining category, and revise the language of Associate membership to be clear that the category may not vote or hold office. New members who pay dues in the second half of the fiscal year will be expected to pay the full dues, however we will add to the Leadership Manual a note that dues received after April 1 will be applied to the following year. Meeting frequency will be reworded to "at least once per year," since we really only officially meet at the June Dinner these days. Other wording changes were suggested to bring the language into conformity with current practice. It was agreed that Heidi would revise the draft based on our discussion and email it to the group for discussion and approval via conference call, so the ballot can include a vote on the proposed changes.

4. New Business

Michele Falkow

Michele Falkow is in the last stages of terminal cancer. As a former LLAGNY President, it was agreed that we should send a card or note to her to let her know the Board is thinking of her and wants her to know we remember her contributions to the association and the profession.



TASK: Kit to send a card to Michele on behalf of the Board.

Life Members

We need to nominate members who qualify for Life Membership and include that in the ballot mailing. Dennis O'Connor from Debevoise is a clear candidate and will be proposed.

Ballots

The slate for directors and officers was reviewed. Ballots need to go out by March 31 according to the Bylaws, but Kit will be out of the country from March 18-April 1. Heidi with help from the rest of the Board will prepare the ballot mailing and be sure it goes out on time.

The meeting adjourned at 8:40 p.m.

Respectfully submitted,

Kit Kreilick, LLAGNY Secretary

**LLAGNY Board Meeting
April 5, 2006
Hughes, Hubbard & Reed
New York, NY**

In attendance: Board members Patricia Barbone, Heidi Bliss (presiding), Tania Danielson, Kit Kreilick, David Merkin, Ralph Monaco, Marsha Pront, Bonnie Fox Schwartz, Mark Zaleck

The meeting convened at approximately 6:10 p.m.

1. Approval of Minutes

Minutes of the March 15, 2006 Board Meeting and the March 27, 2006 conference call (done by Heidi in Kit's absence) were distributed via email. Each set of minutes was reviewed and considered in turn. In the March Board Meeting minutes, the last sentence in the Life Members discussion report was amended to read: "Denis O'Connor from Debevoise is an obvious candidate." No changes were suggested for the conference call minutes.

- Motion to approve the March 15, 2006 Board Meeting minutes as amended.
- Motion approved (Barbone, Schwartz)
- Motion to approve the March 27, 2006 conference call minutes as written.
- Motion approved (Barbone, Pront)

2. Reports of Officers and Committees



Treasurer's Report: April 5, 2006

- Our expenses from March 14, 2006 to April 5, 2006 consisted of

\$ 1,000.00 Education

Our total expenses from March 14, 2006 to April 5, 2006 were \$1,000.00.

- Our income from March 14, 2006 to April 5, 2006 consisted of

\$ 450.00 Placement

\$ 1,000.00 Directory Advertising

\$ 375.00 Law Lines Advertising

\$ 2,818.00 Grants & Scholarship

\$ 600.00 Education (BTG)

Our total income from March 14, 2006 to April 5, 2006 is \$5,243.00.

- We received a notice from the IRS that our FYE 6/30/05 taxes were filed late. A letter was sent protesting this, as the taxes were mailed prior to the November 15th deadline. We requested a copy of the envelope as proof of late filing. A penalty may be assessed depending on the outcome.
- Revenue from Advertising and Placement has been robust.
 - Directory - \$4,000
 - Law Lines - \$7850
 - Placement - We have exceeded our FYE 6/30/2005 revenue of \$4,575.00, our total for Placement in the current fiscal year is \$4,850.

Patricia then reviewed this year's receipts for Grants and Scholarships. We have not yet received a contribution from West, but there is reason to believe we might. Consequently, Patricia put forward a proposal authorizing this year's scholarships and grants, in addition to the \$2,500.00 Thacher, Profitt and Wood Memorial Scholarship already approved.

- Motion to authorize:
 - one memorial scholarship in the amount of \$2100.00
 - one regular scholarship in the amount of \$2000.00
 - one new member scholarship in the amount of \$1000.00
 - two grants in the amount of \$500.00 eachfor a total of \$6,100.00
- Motion approved (Barbone, Monaco)



The potential shortfall of \$1100.00 in receipts will be covered by LLAGNY if not by a contribution from West.

Union List

The draft agreement between LLAGNY and SIMA, Inc. was reviewed by the Board along with several questions raised by the Union List Committee in response to the draft agreement.

In response to the questions raised by the committee, we agreed that:

- we would prefer monthly—not simply periodic-- invoices for additional expenses, sent to the LLAGNY Treasurer;
- we would prefer a ‘per page’ charge for additional ‘disbursements’ such as reproduction and fax charges or in the alternative a price list needs to be agreed upon in advance
- given start-up time, the first edition is likely to be 2007, not 2006, and we would prefer a two year agreement beginning in 2007, with a second edition in 2008
- we need to understand what is involved in the design of the opening Union List screen; before we agree to the \$450 charge
- SIMA’s proposed timetable seems unrealistically short—at least for the initial stage of gathering titles
- we need to get a quote for disaster recovery and include it in this agreement if possible
- we would like to have a confidentiality clause added so that our data is not made available to outside users such as prospective customers without our permission
- we agreed with the committee that the detailed information on ‘Search Features’ provided in SIMA’s proposal should be included in the contract

In addition, the board agreed that we should ask the Union List Committee if ‘library’ should be defined in the contract language, so it is clear that multiple branches of the same firm could use the library’s password for access to the union list.

MCLE

Ralph reported on the Bridge the Gap program held on March 29, and distributed a summary of the evaluations. There were a total of 51 registrants and 49 attendees. The evaluations were largely positive and using the NYC Bar Assn as the location worked well, so Ralph would like to do that again next year if possible. While he would have liked to see more attendance, the committee got a late start and he thinks we will do much better next year if a spring date can be fixed in the fall.

Education

Kit reported that plans for the Intellectual Property program are still in flux. Deb Collin’s replacement at DIALOG, Steve O’Connor, is apparently willing to continue to sponsor the program and provide space, but so far Tom and Steve have been playing telephone tag and no dates have been discussed. Speaker dates are getting limited as we get closer to summer, so the program may have to be postponed to the fall. Andrew is still



working on a space planning/library move program and hopes it will happen in June, but doesn't have anything ready yet. It is unclear if there is a need to repeat the Securities program in midtown. Kit will ask Tom to poll the membership via the LLAGNY listserv about interest.

On a related matter, David Merkin will continue to be the LLAGNY liaison with Steve Weiter, who is coordinating the Northeast Regional Meeting in October, 2007. There is supposed to be a planning meeting at AALL.

Special Events-June Dinner

We are still waiting for BNA to make their contribution before the June Dinner flyer is distributed. They will receive 4 free dinner tickets. CCH has agreed to sponsor the piano music during the cocktail hour, which will cost \$300 if we hire Greg Barbone.

- Motion to hire Greg Barbone to play piano during the cocktail hour at the June Dinner and Meeting
- Motion approved with the abstention of Patricia Barbone (Kreilick, Merkin)

3. Unfinished Business

Merle Slyhoff will be making the AALL Board Chapter visit at the June Dinner. She would like to come Wednesday morning and stay through Thursday morning, and has requested visits to some law firm libraries in addition to doing lunch with the Board. Heidi will investigate midtown hotel options and some possible lunch spots.

4. New Business

Volunteer Gifts

We generally provide an end-of-year volunteer gift to all program speakers and LLAGNY committee members. Last year we gave a LLAGNY logo insulated tote bag, and spent \$1842.00 on 72 bags, for a cost of approximately \$25.00 each. The group discussed various possibilities. David recommends we review the catalog or website from Safian Associates to get ideas for this year.

- Motion to authorize the expenditure of up to \$25.00 per gift for volunteer gifts this year
- Motion approved (Barbone, Kreilick)

In light of the significant time and effort expended by Karen Campbell and Sarah Kagen on the Union List project this year, it was agreed that we should provide them an additional gift to recognize their work for LLAGNY.

- Motion to authorize an additional \$25.00 each for gifts to Karen Campbell and Sarah Kagen
- Motion approved (Barbone, Kreilick)

LLAGNY Table in AALL Exhibit Hall

Last year we spent \$379.00 for promotional LLAGNY bag clips to put at our table in the AALL Exhibit Hall (100 or 150—David is not sure). Several ideas for promotional items were proposed: pens with post-it flags, lanyards, magnets. In addition, we discussed getting some copies of Law Lines printed to have at the table. It would cost us approximately \$1200.00 to get 50 copies each of two issues printed in color; the feeling was this



was not a productive use of our money. There was a suggestion that we provide some binders containing color copies of Law Lines and then print 50 copies in black and white for folks to take away.

- Motion to authorize up to \$500.00 for reproduction of Law Lines and up to \$600.00 for LLAGNY promotional items for the AALL Exhibit Hall table this year.
- Motion approved (Barbone, Schwartz)

NYLINK Program

Andrew Tschinkel has commended to our attention a NYLINK program on library legal issues to be held at Columbia and suggested that someone from LLAGNY should attend. A review of the program outline indicates that most of the issues apply principally to publicly funded libraries and will not be of interest to the majority of our members, so there is no need to send someone at LLAGNY's expense.

The meeting adjourned at 8:07 p.m.

Respectfully submitted,

Kit Kreilick, LLAGNY Secretary

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Law Lines Transitions:

Once the Spring 2006 issue of Law Lines is published, Janet Peros will be stepping out of her role as Law Lines production editor and into her new role as co-chair of LLAGNY's education committee. Janet was an instrumental member of the team who worked to transition Law Lines into an electronic format. Over the course of her tenure on staff, Janet has spent long hours improving Law Lines' format, developing its professional look and keeping the file size manageable. Like many of the Law Lines staff, Janet has been a jack-of-all-trades—contributing articles, trivia and photos to the newsletter, and even acted as our LLAGNY board liaison. Her ideas and company have been invaluable and enjoyable—and will be greatly missed. Janet, we at Law Lines thank you for all your contributions and wish you the best of success in your future endeavors.